

**HALF MOON BAY LITTLE LEAGUE
STANDARD PROCEDURES COMMON TO ALL DIVISIONS
2012 SEASON**

The following rules apply to all divisions.

Practices:

1. For Smith fields 1,2, and 3 all field equipment can be found in the container located at Smith 1. For fields 4 and 5, equipment is located in the shed next to Smith 4.
2. Bases should always be stored on shelves, located on the left side of the container.
3. When there is another practice scheduled after yours, please allow your team enough time to clean up.
4. When you are the last team to practice for the day, always drag fields after practice and use water when required. The general rule is this: If you are making dust while dragging, either the field is dry and needs water, or you are dragging too fast.
5. Leave the stance-mat in position (in the batter's box and on top of home plate) during your practice. This will keep the batter's box level and ready for play during games.
6. Leave the dugout empty and litter-free.
7. When your practice is complete and you are the last practice of the day, lock field gates, hitting nets, and storage container.
8. If you are ever in doubt... just LOCK UP!

Games:

1. The home team takes the dugout on the third-base side of the field; the visiting team takes the dugout on the first base side. Home team supplies new game balls to the plate umpire.
2. The home team is responsible for setting out the bases, dragging, watering and lining the field as well as the post-game return of equipment and securing of containers. Both teams are responsible for trash clean up in their respective dugouts and surrounding areas.
3. When there are multiple games in one day the home team of each game will be responsible for setting up the field.
4. Please allow sufficient time for the previous game's managers to remove their team's gear and clean dugout before you enter to set up.
5. The home team for the last game will be responsible for dragging the field, putting away bases and other field equipment as well as securing equipment container.

6. All field set-up equipment shall be stored properly in container. Batters box chalk frame hangs on left side of container wall. Bags and bag bases, string line, and all other hand tools used for field set up are to be stored on shelves. Chalk bags and chalk equipment shall be stored at the forward-most part of the container.
7. Scoreboard controllers are stored in the snack bar. It is the responsibility of the home team to make sure they are checked out before the game and then returned to the snack bar after the game.
8. Once again, if you are the last game of the day, store all equipment properly and LOCK UP all fields, batting nets, cages and storage containers.

General Safety:

1. Gators are to be operated by adults only.
2. No dogs allowed at any baseball activity (practice or games).
3. No smoking allowed at any baseball activity (practice or games).
4. Maximum speed limit for all vehicles in the parking lot is 10 MPH.